



## GIFT TRANSMISSION INFORMATION

### **Mailing Address for Gifts by Check**

Community Foundation Serving Western Virginia  
Roanoke Corporate Office  
P.O. Box 1159  
Roanoke, VA 24006

Community Foundation Serving Western Virginia  
Martinsville Regional Office  
P.O. Box 1124  
Martinsville, VA 24114

### **Wire Instructions for Gifts of Securities**

We are grateful for your interest in supporting the Community Foundation through a gift of stock. To ensure your gift is processed smoothly, please follow the steps outlined below:

**1. Notify us of your gift.**

Please contact April Haynes at [april@cfwesternva.org](mailto:april@cfwesternva.org) or Beth Kelley at [beth@cfwesternva.org](mailto:beth@cfwesternva.org) before making your gift. This will allow us to properly acknowledge your donation and ensure your gift is directed to the intended fund.

**2. Transfer the stock.**

To transfer stock to the Community Foundation, please use one of the accounts listed below and provide the details to your broker:

Wells Fargo Advisors

Attn: Cynthia A. Hamelman Phone: 540.983.1398

Account: 8280-3392

DTC#: 0141

Please include donor's name/fund name in reference section of the transfer.

Davenport & Company

Attn: Katrina A. Goode Phone: 540.278.2516

Account: DA1248909

DTC#: 0443

Please include donor's name/fund name in reference section of the transfer.

### **Community Foundation Serving Western Virginia's Federal Tax ID: 54-1959458**

Please contact Beth Kelley or April Haynes at 540.985.0204 if you need further assistance.